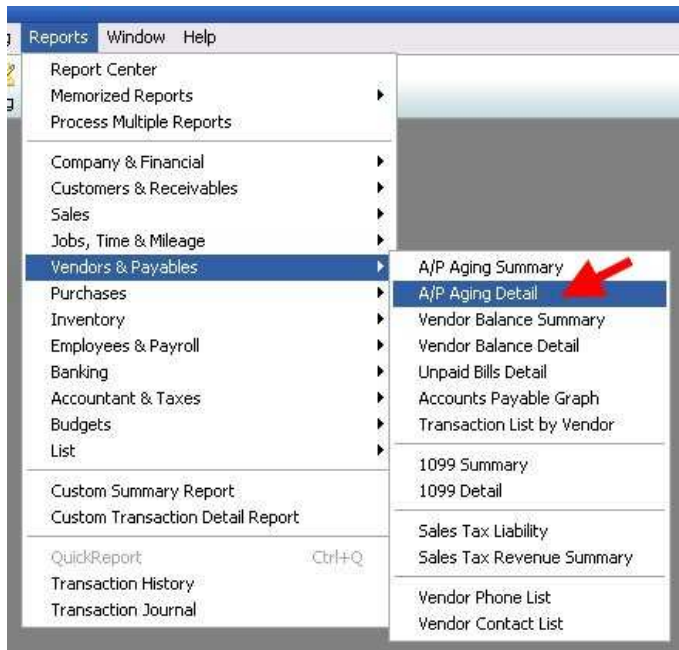


Pulling Reports from QuickBooks® to Download into Money Management Solutions™

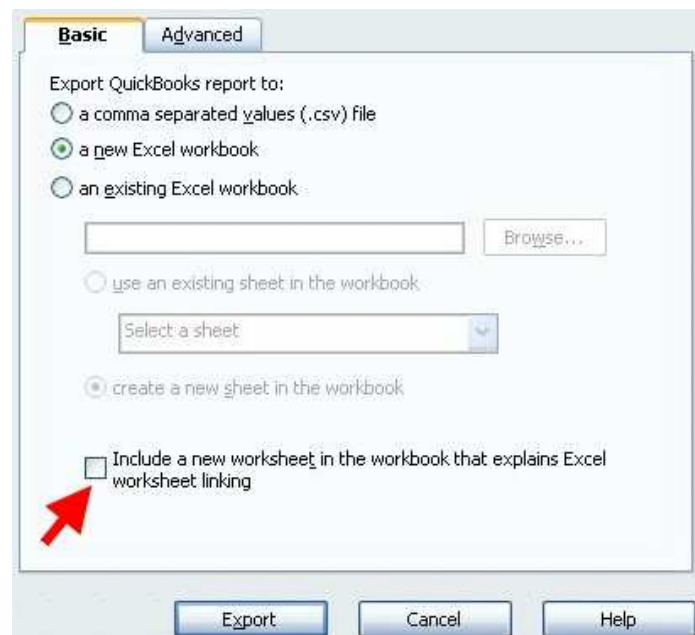
You must download the **FREE** update to the software for the newer versions of QuickBooks reports to download into the MMS software. To do this go to the website at www.MoneyMgmtSolutions.com and under the **SUPPORT CENTER** tab, select the “Software Updates” page, click the download button, choose “RUN” and follow the instructions. It is a small file and installs very quickly.

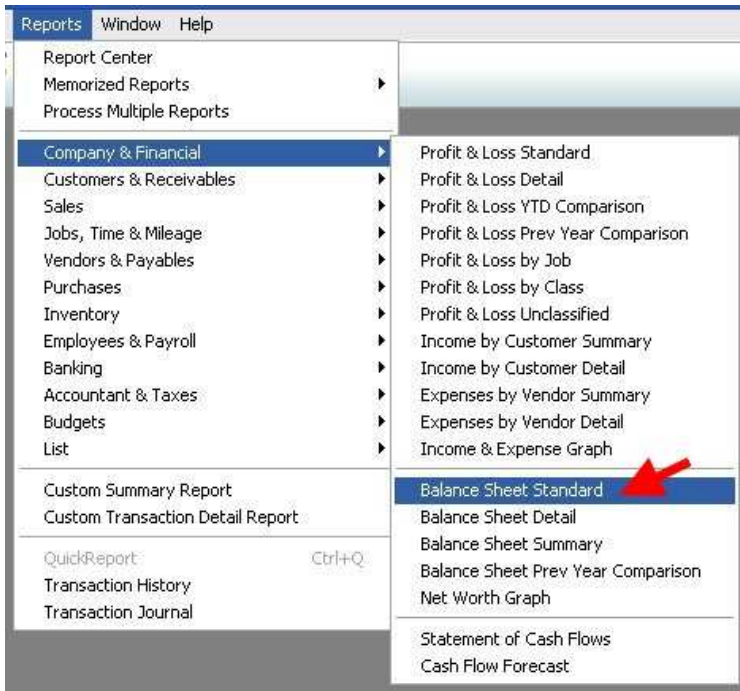


Downloading Bills into the Bills Summary:

- 1 - Select Reports
- 2 - Select Vendors & Payables
- 3 - Select A/P Aging Detail
- 4 - Export to an Excel Spreadsheet. **Note:** make sure to uncheck the box to include a new worksheet (see illustration below)
- 5 - **SAVE** the Excel file in a place where you can find it and then **CLOSE the Excel file**.
- 6 - In the MMS program Bills Summary window click the Download Button
- 7 - Find the Excel file, click once to highlight it, and then click the Load button.

When exporting from Excel be sure there is **NO CHECKMARK** in the box by the line that says “Include a new worksheet in the workbook that explains Excel worksheet linking” or the data will not download into MMS.





Downloading Bank Balances into the Account Summary:

- 1 - Select Reports
- 2 - Select Company & Financial
- 3 - Select Balance Sheet Standard
- 4 - Export to an Excel Spreadsheet
- 5 - SAVE the Excel file in a place where you can find it and then CLOSE the Excel file.
- 6 - In the MMS program Account Summary window click the Download Button
- 7 - Find the Excel file, click once to highlight it, and then click the Load button.